



RILEY HOUSE, 26 MASABA ROAD, P.O BOX 56152-00200
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PRE-QUALIFICATION

PRE-QUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS AND SERVICES FOR THE PERIOD 2023-2025

Riley Falcon Security Services limited invites suitable qualified bidders to submit sealed bids for pre-qualification for the provision of goods and services for the period 2023 and 2025 detailed below:

Ref. No	Description	Category
GOODS		
RFSL/001/PQ/2023	Supply of Office Stationery e.g. Printing papers, pens, counter books, spring files, envelopes, box files, paper clips, etc.	Women, Youth & persons with disability
RFSL/002/PQ/2023	Supply of computers and related accessories	General
RFSL/003/PQ/2023	Provision of cash boxes (CIT)	General
RFSL/004/PQ/2023	Provision of branded items e.g. T shirts, polo shirts, caps, umbrellas, diaries, notebooks, banners, calendars, pens etc.	Women, Youth & persons with disability
RFSL/005/PQ/2023	Provision of security seals (CIT)	General
RFSL/006/PQ/2023	Provision of seal bags (CIT)	General
RFSL/007/PQ/2023	Supply and delivery of dog meals and dog handling equipment's	General
RFSL/008/PQ/2023	Supply and delivery of tailored staff uniforms e.g. ladies suit, men suit, sweaters, pilot shirts, belts, trousers, caps, riding suits, lanyards, overalls, dustcoats, reflective jackets etc.	General
RFSL/009/PQ/2023	Supply and delivery of security personal protective equipment e.g. helmets, safety glasses, goggles, security whistles, gumboots, buttons, riding gloves, safety boots etc.	General
RFSL/010/PQ/2023	Supply and delivery of foot wear e.g. security boots, boots with metal toe, official shoes etc.	General
RFSL/011/PQ/2023	Supply of fuels and lubricants	General
RFSL/012/PQ/2023	Provision of toners and cartridges	General
RFSL/013/PQ/2023	Supply and delivery of office cleaning materials, detergents and disinfectants	Women, Youth & persons with disability
RFSL/014/PQ/2023	Supply of motor vehicle spare parts	General
RFSL/015/PQ/2023	Supply and delivery of office drinking water	General
RFSL/016/PQ/2023	Supply and delivery of newspapers	Women, Youth & persons with disability
RFSL/017/PQ/2023	Supply and delivery of motor vehicle Tyres	General
RFSL/018/PQ/2023	Supply and delivery of note counters (CIT)	General
RFSL/019/PQ/2023	Supply and delivery of motor vehicle batteries	General
RFSL/020/PQ/2023	Supply of security electronics related equipment's	General
RFSL/021/PQ/2023	Supply and installation of motor vehicle speed governors, tracking devices etc.	General
RFSL/022/PQ/2023	Supply and delivery of office furniture, fixtures and fittings, office binds, curtains etc.	General
SERVICES		
RFSL/023/PQ/2023	Hotel Services, Accommodation and conference facilities in East Africa	General
RFSL/024/PQ/2023	Design and Printing Services	Women, Youth & persons with disability
RFSL/025/PQ/2023	Sanitary Services	General
RFSL/026/PQ/2023	Office Repairs and Maintenance	General
RFSL/027/PQ/2023	Electrical Repairs and Maintenance	General
RFSL/028/PQ/2023	Garage Services-repair of vehicles and motorbikes	General
RFSL/029/PQ/2023	Plumbing Works	General
RFSL/030/PQ/2023	Repair and Maintenance of office equipment (telephones, binding machines, PABX, air condition, generator etc.	General
RFSL/031/PQ/2023	Garbage Collection	General
RFSL/032/PQ/2023	Provision of Veterinary services.	General
RFSL/033/PQ/2023	Maintenance of firefighting equipment and fire protection equipment and training	General
RFSL/034/PQ/2023	Provision of travel and air ticketing services	General
RFSL/035/PQ/2023	Supply, installation, repairs and maintenance of photocopier machines	General
RFSL/036/PQ/2023	provision of insurance services e.g. medical insurance, life and general insurance	General
RFSL/037/PQ/2023	Provision of legal services	General

Complete prequalification documents can be obtained from finance department, during working hours 8.00-5.00pm Monday to Friday, upon payment of a non-refundable fee of **Ksh.3000 per category, through NCBA Bank A/C NO.8248990016, Upper Hill Branch-Nairobi**. Payments through **MPESA PAYBILL NO 329550**, followed by Business Name or Full Names. The pre-qualification documents may also be downloaded from our website www.rileyfalconsecurity.co.ke.

All existing suppliers are required to participate alongside prospective suppliers in order to be evaluated and considered.

All participants will be notified of the outcome. Duly completed pre-qualification documents in plain sealed envelopes clearly marked category number and description should be addressed and dropped into the TENDER BOX located on Riley House 26 Masaba Road Lower Hill, Nairobi or sent as soft copies to the email info@rileyfalconsecurity.co.ke to reach us on or before 21 July 2023 at 12.00noon.

Riley Falcon Security Services reserves the right to accept or reject any bid in whole or in part at its discretion.

Financial Controller
Riley Falcon Security Services Ltd
Riley House 26 Masaba Road, Lower Hill
P.O.B ex 56152-00200, Nairobi